

2024 Spain Trip Meeting

Agenda

1/31/24 | Via Zoom

I. Welcome and Overview

II. Updates on Cost, Payments, and Fundraising

Remaining Payments

- **January 3, 2024** \$575
- **March 1, 2024** Balance Payment 1 (~\$691.50) *
- **April 8, 2024** Balance Payment 2 (~\$691.50) *

Fundraisers:

- o **March 16th:** Play-a-thon
- o **March 19th:** Yoshi's
- o **May 18th:** Swing Dance
- o And ALL concerts!

III. Documents and Personal Information

World Projects forms...

- o Medical Form
- o Liability Waiver
- o Passport Copy

*All World Project forms, including passport copies of due by **March 1st**.*

Personal Information

Full name, passport information, dietary restrictions, will need to be provided to Keith by **February 16th**. A Google form will be available and sent out this Monday. For families that are concerned with sharing information online can fill out the information in person before then.

IV. Itinerary Overview

Itinerary is in its semi-final draft, which is included in this packet.

Hotel information and flight numbers included on itinerary.

V. Hotels

Students will be placed two (2) to a room. Rooming list will be published by Day of trip procedures

VI. Travel Insurance

- You can purchase travel insurance through TripAssure, which has partnered with World Projects. More info can be found at <https://atc.tripassure.com/main/?welcome=WORL0110CA>
- Travelers with questions on the plan, coverage or procedures can contact Trip Mate's Customer Service at 1-833-297-2258.
- Please note this company cannot provide CFAR insurance.

VII. Additional Costs

- Each student should plan on bringing around 15-20 EUR per day for lunch and 20-30 EUR per day for dinners not provided in package.
- We are still working on a final itinerary for sight-seeing and collecting those costs. This should be updated by the March 13th meeting.

VIII. Rehearsals

It is crucial that all students attending this trip attend all rehearsals scheduled between now and the trip. The rehearsal schedule is listed below.

Date	Time	Location
2/7/24	6pm - 7:30pm	Band Room
3/6/24	6pm - 7:30pm	Band Room
4/10/24	6pm - 7:30pm	Band Room
5/1/24	6pm - 7:30pm	Band Room
6/11/24	6pm - 7:30pm	Band Room
6/13/24	6pm - 7:30pm	Band Room
6/18/24	6pm - 7:30pm	Band Room
6/20/24	6pm - 7:30pm	Band Room
6/25/24	6pm - 7:30pm	Band Room
6/27/24	6pm - 7:30pm	Band Room
7/2/24	6pm - 7:30pm	Band Room
7/9/24	6pm - 7:30pm	Band Room
7/11/24	6pm - 7:30pm	Band Room

IX. Questions?

X. **Next Meeting:** Wednesday, March 13, 2024 via Zoom. Time TBA

Keith's Spain Update...

Cost Per Student (Actual): \$5,258

Number of Students: 80

Number of Chaperones: 7

Program Contribution: \$450 per student (\$36,000)

Cost Per Student After Contribution: \$4,808 (\$384,640)

Cost Per Chaperone: \$2,629 (\$18,403)

Estimated Cost of Trip: \$439,043.00

Chaperone Contributions: \$18,403

Student Contributions: \$384,640

Program Contributions: \$36,000

Payment Schedule:

- **September 2022:** \$425 *Deposit*
- **December 2022:** \$425
- **April 2023:** \$425
- **June 2023:** \$425
- **September 15, 2023:** \$575
- **November 1, 2023:** \$575
- **January 3, 2024** \$575
- **March 1, 2024** Balance Payment 1 (~\$691.50) *
- **April 8, 2024** Balance Payment 2 ~\$691.50) *

EL CERRITO HIGH SCHOOL Concert Bands & Jazz Band
Keith Johnson, Director
2024 SPAIN PERFORMANCE TOUR
JULY 13 – 25, 2024

Current as of October 10, 2023 – itinerary details subject to change

DAY ONE: Saturday, July 13, 2024 – SAN FRANCISCO DEPARTURE

- 2:45pm Arrive at San Francisco International Airport and check in. You will be met by your World Projects Tour Manager, Gemille Walker, who will travel with you throughout the trip.
 After checking in your luggage, move through security and onto your departure gate.
- 5:50pm Depart for Madrid via Iberia flight #6174 (TBC). Overnight en route.

DAY TWO: Sunday, July 14, 2024 – MADRID ARRIVAL → BILBAO (D)

- 2:00pm Arrive into Madrid–Barajas Airport (MAD) and proceed through passport control. Collect your luggage and meet your local Tour Managers who will guide you to the coaches and instrument truck.
- ~3:30pm Transfer to Bilbao (~250 miles / ~4.5-hour drive with a stop).
 Upon arrival, check in to Aranzazu Hotel Abando – time to settle into your rooms.

Aranzazu Hotel Abando
Calle Colón de Larreátegui, 9
48001 Bilbao, Vizcaya
<https://www.hotelabando.com/>



- Evening Meet back in the lobby and transfer to a local restaurant.
 Enjoy a Welcome Dinner as a group before returning to the hotel for the evening.

DAY THREE: Monday, July 15, 2024 – BILBAO / VITORIA-GASTEIZ (B) – Performance (Jazz Band)

- Morning Breakfast provided at the hotel.
 This morning, load the coaches and transfer to Vitoria-Gasteiz. *Note: Jazz Band should have their performance attire and instruments.*
 Upon arrival, enjoy a guided walking tour of Vitoria-Gasteiz.
- Afternoon After your tour, enjoy lunch on your own followed by time to explore the city on your own.
 Later, transfer to the venue for your performance. **PERFORMANCE (Jazz Band)** as part of the Vitoria-Gasteiz Jazz Festival (subject to audition and scheduling – TBC).
 The rest of the day is free to enjoy the festival.
- Evening Dinner on your own.
 Later, load the coaches and return to the hotel in Bilbao.



DAY FOUR: Tuesday, July 16, 2024 – BILBAO / LOCATION TBD (B,D) – Performance (Concert Bands)

Morning	Breakfast provided at the hotel. This morning, transfer to location TBD (location will depend on concert venue – possibilities could include Bilbao, Pamplona, Vitoria-Gasteiz, or even Bayonne in nearby France). Enjoy time to explore on your own.
Afternoon	Lunch on your own. Transfer to tonight’s concert location. Group rehearsals at tonight’s concert venue (Concert Bands).
Evening	Dinner as a group nearby concert venue. PERFORMANCE (Concert Bands) at location TBD (possibly the Bilbao Teatro Campos Eliseos, Teatro Felix Petite in Vitoria-Gasteiz, Teatro Santander – this concert may also be part of a summer series at an outdoor or indoor public venue such as Museo de Arte Sacro or the San Pedro Plaza in Bilbao, etc.) – this concert may be share with a local ensemble. After the concert, return to the hotel in Bilbao.



DAY FIVE: Wednesday, July 17, 2024 – BILBAO / SAN SEBASTIÁN (B) – Performance (Concert Bands)

Morning	Breakfast provided at the hotel. After breakfast, load the coaches and transfer to San Sebastián. Upon arrival, enjoy a guided tour of San Sebastián, highlights to include the City Hall, Kursaal Palace, the Cathedral, and the Old Port. The tour will also include the funicular to the top of Monte Igueldo for wonderful views of the city and the Atlantic Ocean.
Afternoon	After your tour, the rest of the day is free for lunch and exploring on your own. Possible activities could include (<i>all cost on own</i>): <ul style="list-style-type: none"> • Enjoy the wonderful city beach • Kayak or surf on the bay • Go rollerblading or bicycling along the shore • Shop in the city center • Hike to the castle • Visit the aquarium and/or the cathedral
Evening	Dinner on your own. After dinner, return to the hotel in Bilboa for the evening.



DAY SIX: Thursday, July 18, 2024 – BILBAO → VALENCIA (B, D) – Performance (Concert Bands)

“City of Valencia” International Wind Band Contest

Morning Breakfast provided at the hotel.
This morning, check-out of the hotel and load the coaches and instrument truck.
Depart for Valencia via Zaragoza (~200 miles / ~3.5-hour drive).
Arrive into Zaragoza – once the residence of the kings of Aragon.

Afternoon Enjoy time for lunch on your own and to explore Zaragoza on your own in chaperone groups.
Meet back as a group and load the coaches. Continue on to Valencia (~200 miles / ~3.5-hour drive).
Arrive into Valencia.

Valencia is Spain's third largest city, located within one of Europe's most intensely farmed regions (famous for Valencia oranges and cava grapes). It is noted for its warm coastal climate, exuberant outdoor living and nightlife, and for being the center for trade and manufacturing. Valencia is a city full of contrasts with its medieval core alongside futuristic architecture, traditional paella and new-age restaurants, and both a business culture (with one of the largest ports in Spain) but also a laid-back friendly Mediterranean lifestyle.



Possible Pre-Contest **PERFORMANCE (Concert Bands)** in Valencia as part of the “City of Valencia” International Wind Band Contest (possibly at the Mercado Colón (Columbus Market) or other public location).

Late Afternoon After the concert, transfer to local 3-star hotel and check-in – time to settle into rooms.

Evening Enjoy a dinner as a group at a local restaurant (possibly paella!).
Attend the “City of Valencia” International Wind Band Contest Concert.
After the concert, return to the hotel.



*Founded in 1886, the “City of Valencia” International Wind Band Contest has been a cultural institution in Valencia for over 135 years. Split into 4 divisions (**divisions are determined by group size**), the event features local Spanish bands as well as international groups. There are concerts spread over 4 days – each division plays in a concert together on one of the days at the stunning Palau de la Música. Each division is restricted to 5-6 bands total – each band performs a required piece, a *paso doble* of their choosing, and a “free” piece of their choosing. The jury selects a 1st, 2nd and 3rd place winner in each category and each winner wins a cash prize (€1000+). The event takes registrations for international groups in fall, 2023.*

DAY SEVEN: Friday, July 19, 2024 – VALENCIA (B) – Performance (Jazz Band)
“City of Valencia” International Wind Band Contest

Morning Breakfast provided at the hotel.
 This morning, enjoy a Guided Walking Tour of Valencia which will take you past such sights as the Cathedral and the Plaza del Ayuntamiento – the largest square in Valencia.

Afternoon Lunch on own in Valencia (possibly at the Mercat Central).
 Enjoy time to explore Valencia in chaperone groups. Some possibilities include (*costs on own*):

- Walking along the old Túria river bed, now a park with soccer and rugby fields, an artificial boating lake, athletics track, playgrounds, fountains, and trails
- Visiting the Torres de Quart - a pock-marked medieval tower that was part of the ancient wall that surrounded the old city
- Wandering the Museo de Bellas Artes – home to one of the most outstanding painting archives in Spain, renowned for its collections of primitive Valencian painters, as well as works by El Greco, Velázquez, Murillo and Goya
- Spend the afternoon at one of Valencia’s beaches
- Further explore the shops and sights of Old Valencia

Evening Possible **soundcheck** for the jazz band at tonight’s venue.
 Dinner on own in Valencia.
PERFORMANCE (Jazz Band) in Valencia (possibilities could include a jazz club such as Black Note Club, as part of the “Pre-Contest” public performance program of the festival, or as part of the outdoor summer jazz festival or Feria de Julio celebrations).
 After the performance, return to the hotel.



DAY EIGHT: Saturday, July 20, 2024 – VALENCIA (B) – Performance (Concert Bands)

Morning Breakfast as a group at the hotel.
 This morning, enjoy a visit to the City of Arts and Sciences including admission the oceanographic aquarium.

The City of Arts and Sciences is Valencia’s most visited tourist site. The stunning complex is made up of an aquarium, IMAX theater, planetarium, open-air oceanographic park, performing arts center and more!

Afternoon Lunch on your own at or near the City of Arts and Sciences.
 Return to the hotel to get ready for this evening.

Evening Dinner on own.
PERFORMANCE (Concert Bands – combined) as part of the “City of Valencia” International Wind Band Contest at the Valencia Palau de la Música (*subject to successful application*).
NOTE: Should El Cerrito HS Combined Concert Band have less than 80 performers, the performance will be scheduled for July 19 – if this occurs then activities for July 19 will be on July 20 and vice versa.
 After the concert, return to the hotel.



DAY NINE: Sunday, July 21, 2024 – VALENCIA → BARCELONA (B, D) – Performance (Concert & Jazz Bands)

Morning Breakfast provided at the hotel.
This morning, check-out of the hotel and load the coaches and instrument truck.
Depart for Barcelona (~220 miles / ~4-hour drive).

Afternoon Lunch on own in Barcelona.
Transfer to tonight’s concert location (possibly in nearby Girona or Tarragona).
Group **rehearsals** at tonight’s concert venue (**Concert Bands & Jazz Band**).

Evening Dinner as a group nearby concert venue.
PERFORMANCE (Concert Bands & Jazz Band) at location TBD near Barcelona (possibly the Auditori de Girona, the Auditori Procornella in Barcelona, or the Palau Tarragona).
After the concert, transfer to the Hotel Fira Congress Barcelona to check-in and retire for the evening.



Alexandre hotel Fira Congress
Carrer José Agustín Goytisolo
9-11 Hospitalet de Llobregat, Catalonia
<https://www.alexandrehotels.com/en/hoteles/alexandre-hotel-fira-congress>

DAY TEN: Monday, July 22, 2024 – BARCELONA (B) – Performance (Jazz Band)

Morning Breakfast provided at the hotel.
This morning, enjoy a guided walking tour of La Rambla and the Gothic Quarter – highlights to include the Cathedral, old Roman walls, and of course La Rambla.

Afternoon Lunch on your own in Barcelona.
The afternoon is free to explore Barcelona (in chaperone groups).
Possible activities could include (*all costs on own*):

- Further explore the shops and sites of the Gothic Quarter
- Take a tour of the stunning Palau de la Musica Catalana
- Explore Gaudi masterpieces in the Eixample district

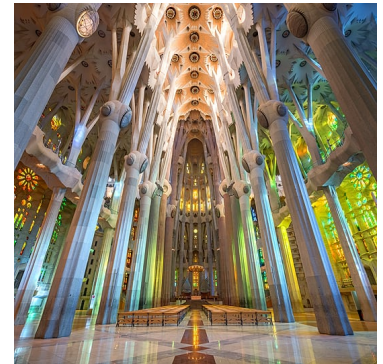
Late Afternoon Return to the hotel to get ready for tonight’s activities.
Possible **soundcheck** for the jazz band at tonight’s venue.

Evening Dinner on own in Barcelona.
PERFORMANCE (Jazz Band) in Barcelona for the jazz band (possibilities could include a jazz club such as Jazz Club Jamboree, as part of a summer concert program such as the Poble Espanyol, or as part of a collaboration with a summer series at a school such as Taller de Musics – may be an outdoor performance).
After the performance, return to the hotel.



DAY ELEVEN: Tuesday, July 23, 2024 – BARCELONA (B) – Performance (Concert Bands)

Morning	<p>Breakfast provided at the hotel.</p> <p>This morning, visit La Sagrada Familia, Gaudi's stunning masterpiece, which was left unfinished at his death in 1926 (TBC – subject to ticket availability).</p> <p><i>The remarkable Sagrada Familia displays Gaudi's trademark organic style, and is the symbol of Barcelona's individualism, housing an exhibition of the building's history and the burial place of Gaudi in the church's crypt. The church has been under construction since the 1880s and is scheduled to be finished in 2026.</i></p>
Afternoon	<p>After your visit, depart for Montjuïc Hill to take in some beautiful sights over the city.</p> <p>Lunch on your own in Barcelona.</p> <p>Transfer to tonight's concert location (possibly the Conservatori del Liceu Auditorium or Sala 2 of the Auditori Oriol Martorell).</p>
Evening	<p>Group rehearsals at tonight's concert venue (Concert Bands).</p> <p>Dinner on own nearby concert venue.</p> <p>PERFORMANCE (Concert Bands) – this concert may be shared with a local ensemble.</p> <p>After the concert, return to the hotel.</p>



DAY TWELVE: Wednesday, July 24, 2024 – BARCELONA (B, D)

Morning	<p>Breakfast provided at the hotel.</p> <p>This morning, enjoy a visit to Parc Güell, one of the largest green spaces in Barcelona and designed by Antoni Gaudí.</p>
Afternoon	<p>Lunch on own in Barcelona.</p> <p>The day is free to explore Barcelona on own in assigned groups.</p> <p>Possible activities could include (<i>all cost on own</i>):</p> <ul style="list-style-type: none"> • Visit Barceloneta Beach • Enjoy one of Barcelona's many museums (Joan Miro, Picasso, Museum of Catalan Art, etc.) • Shop for last minute souvenirs along La Ramba
Evening	<p>Farewell to Spain dinner as a group.</p> <p>Afterwards, return to the hotel.</p>



DAY THIRTEEN: Thursday, July 25, 2024 – BARCELONA → SAN FRANCISCO (B)

Morning	Breakfast provided at the hotel.
10:30am	Check out of the hotel, load the coaches/instrument truck, and depart for Barcelona-El Prat Airport (BCN).
11:00am	Upon arrival, check-in for flight to San Francisco, move through security and onto your departure gate.
2:00pm	Depart BCN for San Francisco International Airport (SFO) on Iberia flight #2621.
6:10pm	Arrive into SFO the same day! Proceed through customs onto baggage claim, collect your luggage, and return home via your own transportation.

WELCOME HOME!



EL CERRITO HIGH SCHOOL Concert Bands & Jazz Band
Keith Johnson, Director
2024 SPAIN PERFORMANCE TOUR
JULY 13 – 25, 2024

Current as of October 10, 2023 – itinerary details subject to change

INCLUSIONS:

- ♪ **ACTUAL** roundtrip, economy class airfare (SFO-MAD, BCN-SFO) including taxes and fuel surcharges (subject to change)
- ♪ 1st checked bag (as included in the fare)
- ♪ \$3,500 towards 2nd checked bag fees / overweight-oversized instruments
- ♪ Hotel Accommodations – eleven (11) nights total at 3-star tourist-class near city centers
 - BILBAO – Four (4) nights in Bilbao at Aranzazu Hotel Abando (4-star)
 - VALENCIA – Three (3) nights in Valencia
 - BARCELONA – Four (4) nights in Barcelona at Alexandre hotel Fira Congress
- ♪ Meals:
 - Breakfast daily at the hotels (continental or hot buffet)
 - Dinners: Five (5) as a group
- ♪ Full-sized deluxe touring coach as required by the itinerary
- ♪ Equipment Truck as required by the itinerary
- ♪ One (1) multi-lingual tour manager PER COACH with the group in Europe
- ♪ One (1) World Projects Tour Managers with group throughout tour
- ♪ Sightseeing and admissions per itinerary including (all subject to confirmation):
 - SAN SEBASTIÁN – Guided walking tour of the city center including Mt. Igueldo Funicular, visit to a nearby town (Bilbao, Pamplona, Vitoria-Gasteiz, or even Bayonne in nearby France), guided walking tour of nearby town Vitoria-Gasteiz
 - VALENCIA – Guided walking tour of the city center, Ticket to City of Arts and Sciences Oceanographic Aquarium
 - BARCELONA – Guided Walking Tour of the Ramblas and Gothic Quarter, visit to La Sagrada Familia (TBC) and Montjuïc Hill, Parc Güell
- ♪ Performance in Spain as follows – note some concerts may be shared with local ensembles (all performances venues are subject to be confirmation):
 - BILBOA AREA – Performance at stage TBD as part of Vitoria-Gasteiz Jazz Festival – *subject to successful audition (Jazz Band)*
 - SAN SEBASTIÁN AREA – Performance at concert hall or public venue TBD (**Concert Bands**)
 - VALENCIA – Public performance as part of “City of Valencia” International Wind Band Contest (**Concert Bands**)
 - VALENCIA – Jazz club or public event TBD (**Jazz Band**)
 - VALENCIA – Palau de la Música Valencia as part of “City of Valencia” International Wind Band Contest – *subject to successful registration (Concert Bands)*
 - BARCELONA – Jazz club or public event TBD (**Jazz Band**)
 - BARCELONA AREA – Concert hall venue TBD – possibly at Palau Tarragona, Auditori de Girona, or Auditori Procornella in Barcelona (**Concert Bands & Jazz Band**)
 - BARCELONA – Concert hall venue TBD – possibly Sala 2 of Auditori Oriol Martorell or Conservatori del Liceu Auditorium (**Concert Bands**)
- ♪ Music Stands & Percussion Rental (4 timpani, concert bass drum, orchestra bells, xylophone, vibes) for all Concert Band performances. *Note: Music Stands and Percussion are provided by the “City of Valencia” International Wind Band Contest*
- ♪ Music Stands & Backline (drum kit, piano/keyboard, bass amp, guitar amp) for all Jazz Band performances
Note: Music Stands and Backline are provided by Jazzaldia
- ♪ Tips to local tour escorts, tour guides, and drivers
- ♪ Certificate of Liability Insurance (upon request)
- ♪ Taxes and tolls where applicable



EL CERRITO HIGH SCHOOL Concert Bands & Jazz Band
Keith Johnson, Director
2024 SPAIN PERFORMANCE TOUR
JULY 13 – 25, 2024

Current as of October 10, 2023 – itinerary details subject to change

EXCLUSIONS:

- ♪ Ground Transportation from SFO
- ♪ 2nd checked bag fees and overweight-oversize baggage charges in excess of \$3,500
- ♪ Meals not indicated in the itinerary including lunches and some dinners
- ♪ Drinks with included meals (tap water is provided)
- ♪ Sightseeing activities not indicated in the inclusions
- ♪ Rental costs for equipment rental not listed in Inclusions (such as tuba, string bass, etc.)
- ♪ Passport/Visa/ETIAS processing fees (most US Passport holders do not require a visa to travel to Spain for up to a 90 day stay)
See Notes in regards to ETIAS
- ♪ Items of a personal nature (laundry, room service, internet connection, telephone fee, mail, etc.)
- ♪ Trip Cancellation, Cancel for Any Reason (CFAR), and Musical Instrument Insurance



AIR INFORMATION SHEET – INSTRUMENTAL TRAVELING WITH GROUPS BY AIR

- Adult passengers 18 and older must show valid identification at the airport checkpoint in order to travel. Students under age 18 should show a school identification card. All international travelers must have a valid passport.
 - Beginning May 7, 2025, if you plan to use your state-issued ID or license to fly within the U.S., make sure it is REAL ID compliant. If you are not sure if your ID complies with REAL ID, check with your state department of motor vehicles.
- Make sure that all luggage is tagged with the owner's name, address, and phone number. It's also recommended that this information is kept inside the luggage as well, in case the outside tag is removed.
- All checked instruments must be packed in hard-shell cases for protection against damage during handling. Insurance is recommended for instruments when traveling by air.
- Check the Transportation Security Administration (TSA) website regarding prohibited items in checked luggage and carry-ons and inform all travelers.
- Inform travelers about the security screening process at the airport. This information is also available on the TSA website. Photo ID and boarding pass are first examined. For passengers not holding a TSA Pre-Check boarding pass, they must remove everything in pockets, remove shoes and coats/outerwear, remove laptops from bags and place them alone in a bin, and remove the quart size plastic bag of 3.4 oz. or less liquids from luggage and place it in a bin. Knowing these points will speed the security screening process.
- Keep baggage claim ticket until baggage has been retrieved. Instrument cases should be opened in the baggage claim area and the instruments checked for damage. If damage is detected, go to the baggage services office for your airline BEFORE leaving the airport. Even if the airline does not assume responsibility for the damage, a written report must be filed in order to process any insurance claim.

Below is a basic guideline to assist you with completing the Air Equipment List. The dimensions and/or weights of your instruments may differ. Please indicate actual dimensions and weights of your instruments on the form.

Instruments That Must Be Checked	Dimensions (LxWxD in inches)	Approximate Weight (in pounds)
Bassoons*	39x14x7	20
Tenor Saxophones*	34x15x4	20
Baritone Saxophones	44x20x10	35
French Horns*	30x20x16	20
Trombones	38x12x11	15
Baritones/Euphoniums	39x19x13	30
Tubas	40x29x20	75
Snare Drums / Tom-Tom Drums*	16x16x16	15
Cymbals*	24x24x6	30
Cellos	48x24x16	25
String Bases	60x30x24	90
Electric Bass (in hard case)	62x24x4	40

The following instruments can be carried onto the plane (if in a standard size case) pending space availability: Flutes/Piccolos, Oboes, English Horns, Clarinets, Alto Saxophones, Trumpets, Violins, and Violas.

Those instruments with asterisks () may be carried on or gate checked (at no cost at the gate to be placed under the plane), pending actual dimensions and overhead bin space, and at the discretion of check-in and/or gate agents.*

HELPFUL LINKS

TSA Identification: <https://www.tsa.gov/travel/security-screening/identification>

TSA Security Screening: <https://www.tsa.gov/travel/security-screening>

U. S. Department of State: <https://travel.state.gov/content/travel/en/international-travel.html>

Insurance: <https://www.world-projects.net/travel-insurance/>



WORLD PROJECTS
EXPLORE THE WORLD WITH MUSIC

2024 SPAIN PERFORMANCE TOUR

Frequently Asked Questions

Your tour to Spain is just around the corner! We are very pleased to have the opportunity to share this experience with you and your group. Please take the time to read through this helpful FAQ sheet as you begin preparing for your tour! We encourage you to share this document with your travelers as well.

1. ARRIVAL:

a. What happens once I arrive at the airport?

Your World Projects Tour Manager will meet your group at the Iberia Airlines check-in desk at San Francisco International Airport. Please arrive by the time indicated on your itinerary. The Tour Manager will work with Iberia to acquire the group's boarding passes and get everyone checked in as quickly as possible. It is World Projects' recommendation that travelers have their valid passports ready before they approach the desk.

When checking in, it is best if the group lines up and checks in in chaperone groups. It is also recommended that you proceed through security in your chaperone groups. Once the group has arrived at their destination city, baggage claim will be the final meeting point in the airport before departing.

b. What if my instrument is lost or damaged in-flight?

Upon arrival, after you have collected your luggage, please check instruments to make sure they have arrived safely. If any damage is detected or a piece of luggage is lost, a claim must be filed with the airline **before** leaving the baggage claim area. Your Tour Manager will advise you on getting the instrument repaired or, depending on the severity of the damage, acquiring a rental. Once all of your bags are accounted for, the coaches will arrive at the curb to pick you up. We recommend that you assign 2-3 group travelers to assist in loading luggage and instruments onto the coaches. Note that coach transportation is provided only for paid participants. Anyone traveling on own must make their own arrangements for transportation to and from the airport.

2. HOTEL:

a. How do I get my room key?

Upon arrival at the Hotels each person will be responsible for bringing their own luggage into the hotel. The Group's Tour Manager will pick up keys and hand them out to the group leader. The director will be given a master list of room assignments for the group.

Please note that due to the volume of travelers, all hotel rooms may not be ready upon check in. We thank you on behalf of the hotel for your patience.

b. What is the hotel like?

All amenities (such as room service, pay TV, etc) will be turned off for the duration of your stay. Staff or chaperones that would like these amenities must present a credit card to the front desk for charges. World Projects will not accept any room charges made during your stay. Information about WiFi will be discussed closer to your departure.



WORLD PROJECTS
EXPLORE THE WORLD WITH MUSIC

Quiet hours are typically from 10:00pm until 7:00am – please have students refrain from rehearsing in rooms or any common areas of the hotel. Hotel security will notify directors if excessive noise or horseplay is reported.

c. Is WiFi available at the hotel?

All hotels will have free WiFi in the hotel lobbies and guest rooms.

d. What are the elevators like at the hotel?

There are a limited number of elevators available. After check-in, it will take some time to get everyone in an elevator and up to their guest rooms. When gathering for group movements and activities, we recommend planning in extra time in case there is heavy elevator traffic.

3. PERFORMANCES:

a. What to bring and what to wear for outdoor performances?

Please assemble in the hotel lobby at your designated time. Your performance attire is up to your directors' discretion. We will have clothespins to help secure music to stands (no windscreens). We recommend bringing water and sunscreen, as performance spaces may not be shaded or sheltered. Please note that there is no security provided for instrument cases/belongings while performing. World Projects recommends assigning several chaperones to monitor the group's belongings should you feel uncomfortable leaving belongings unattended.

b. What happens if it rains?

There is no indoor or alternate venue planned for inclement weather. In the event of light rain, the director may choose whether or not to perform. In the event of severe weather, the concert will be cancelled.

c. What do I wear during a sound check?

Depending on the proximity to performance, you may need to wear your performance attire for soundchecks. More information will be sent out to the group leader closer to the tour.

4. GENERAL:

a. Is the tour all inclusive?

A detailed list of the inclusions and exclusions can be found on your tour itinerary that you will receive from your director.

b. What is the cancellation policy?

The payment schedule at the bottom of your costing page provides a detailed description of our cancellation policy.

c. Does World Projects provide insurance for the tour?

All members of US-based groups (within the 50 states) traveling with World Projects are covered by a post-departure travel protection policy through TripAssure. The policy provides emergency medical, trip delay, 24-hour assistance, and other valuable coverage while on tour. This policy does not include trip cancellation insurance. If you wish to purchase "Trip Cancellation" or CFAR (Cancel for Any Reason Insurance) to protect your investment further, you may do so on



WORLD PROJECTS
EXPLORE THE WORLD WITH MUSIC

your own at an additional cost. World Projects and its employees are not insurance agents, providers, or experts, so we advise everyone to reach out to their trusted provider for further information.

- d. **What happens if someone gets sick or tests positive for COVID during the festival?**
In the event that someone traveling falls ill, World Projects will be available to assist with logistics in seeing through your group's contingency policies. World Projects does not offer covid testing or have a nurse on sight. World Projects does not have empty hotel rooms on hold for quarantining unless previously requested during the planning process. Should a quarantine hotel room, transportation to a medical facility, covid test, alternative transportation, etc. be deemed necessary, World Projects festival staff members will work with the group leaders to assist. Any associated costs will be the responsibility of the group at the time of use.
- e. **What if I forget something on a bus or at a restaurant?**
A chaperone should be designated to check the buses after each coaching transfer to make sure that nothing is left behind. If something is left behind, please notify your Tour Manager as soon as you realize an item is lost. Once lost, cell phones, jackets, cameras, etc. are extremely difficult to retrieve. We will do our best to contact the coach company or restaurant to report the loss. Should the item be located, we will alert the group where they need to send a representative to pick up the item.
- f. **How do I pack my instrument for the plane?**
Depending on its size and weight, you may be required to check your instrument. Please consult with your director about instruments that qualify as checked baggage so you may properly prepare your instrument to travel in the cargo bay under the plane. Instruments being checked must travel in a hard-shell case. Even if you are not checking your instrument, take special care in protecting it from the changes in environment during flight. Strings should be loosened while in flight as wood can expand and compress with the changes of pressure. For wind instruments, ensure all moisture is absent from the instrument before arriving at the airport. Please remove mouthpieces and reeds from cases and travel with them in carry-on bags. Please do not lock cases or carry on any tools for making reeds as they may be confiscated by TSA.
- g. **What if I want to go on the tour, but I want to travel to our destination before the trip's start date, or return after the return date?**
Air deviations may be an option for travelers who want to extend their trip. Air deviations depend on airline policies. If you wish to choose this option you can speak to your World Projects Production Manager about your choices. **Please note:** those whose air schedule does not match the group will be responsible for acquiring their own transportation and accommodations during the dates that they are not traveling with the group.

2024 SPAIN PERFORMANCE TOUR
EL CERRITO HIGH SCHOOL

PARTICIPANT LIABILITY WAIVER AND RELEASE

Name of Participant: _____

Name of Parent / Guardian (if applicable): _____

IMPORTANT: READ THIS DOCUMENT CAREFULLY BEFORE SIGNING. THIS IS A LEGALLY BINDING DOCUMENT. IF YOU ARE UNDER EIGHTEEN YEARS OLD, YOU MUST HAVE ONE OF YOUR PARENTS SIGN THIS FORM.

World Projects Corporation is the producer of the 2024 Spain Performance Tour. In putting this project together, we have made arrangements with hotels, transportation services, airlines, and other independent parties to provide you with travel and lodging services. As consideration for, and an express requirement of your participation in this tour, we require that you understand and agree to a waiver of any claims you might have against World Projects Corporation, as well as agree to be bound by other terms and conditions stated in this waiver. As this is a binding legal document, you should read this document carefully before signing.

By signing this waiver of liability and release, you agree to waive any claim you or your child may have against World Projects Corporation, and to indemnify, release, hold harmless, and forever discharge World Projects Corporation and its officers, directors, shareholders, affiliates, employees, agents, independent contractors, and other representatives (referred to collectively as "World Projects") from any and all claims that you had, may now have, or will have, of loss, liabilities, demands, causes of actions, damage, costs or expenses, including attorneys' fees, arising out of this tour and relating to any injury, accident, death, damage, delay, scheduling conflict, inconvenience, upset, disappointment, distress or frustration, loss or delay of baggage, instruments, or other property, regardless of the cause or of any acts relating to said cause.

Further, by signing this waiver of liability and release in consideration as outlined above, you acknowledge that travel arrangements are inherently unpredictable and subject to change. You further acknowledge and agree that travel can be potentially dangerous and life threatening, and by signing this agreement, you agree to assume this risk and to absolve and hold harmless World Projects from any and all risks of any nature or kind associated with this tour. Group and Group Participants expressly acknowledge and agree that it is and will not be possible for World Projects to foresee, plan for, or mitigate all the consequences that the existence and spread of the SARS-CoV-2 virus may have or cause, including without limitation, delays or cancellations of the trip, possible COVID-19 contagion, quarantine, program changes, and any actions or recommendations by authorities. You also agree to hold World Projects free and harmless from any and all expenses, demands, claims, losses, liabilities, obligations, damages, and costs (including reasonable attorneys' fees) arising out of, in connection with, or brought as a result of, your participation in this tour, or any events incidental to this tour, whether caused by World Projects' negligence or otherwise.

It is also understood and agreed that World Projects has made no promise or pledge, express or implied, to provide any special facilities or services to those with any medical problems, health problems, or physical disabilities of any sort whatsoever. You acknowledge and agree that, unless included in World Projects' package, you are solely responsible for obtaining travel insurance coverage, including medical insurance. You also acknowledge and agree that it is solely your responsibility to get any vaccination that may be required or advisable to travel to the location where the tour will take place.

By signing this waiver, you also consent to have World Projects exercise the right to dismiss or remove any participant in the project for misconduct at any time, and you acknowledge that if you are dismissed or otherwise removed from the project that you will be completely responsible for making arrangements for lodging and transportation, and that no refunds of any funds paid in association with this tour will be made by World Projects.

SECTION 1542. GENERAL RELEASE. A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

This waiver of liability and release shall be governed by the laws of the State of California, exclusive of its conflict of laws provisions. Any dispute between the Parties arising out of this waiver of liability and release shall be submitted to final and binding arbitration in the City of Walnut Creek, California, USA, under the Commercial Arbitration Rules and Mediation Procedures and the Supplementary Procedures for Consumer-Related Disputes of the American Arbitration Association then in effect, upon written notice and demand of any Party therefor. The arbitration shall be conducted by one (1) arbitrator, in the English language. Any arbitration award rendered shall be binding, final and conclusive upon all parties, and judgment thereon may be entered in any Court having jurisdiction thereof. The prevailing party shall be entitled to recover its costs and reasonable attorney's fees from the other party.

I certify that I am over the age of eighteen years old.

SIGNATURE OF ADULT PARTICIPANT OR PARENT/ GUARDIAN OF MINOR PARTICIPANT:

PRINT NAME: _____

DATE: _____

2024 SPAIN PERFORMANCE TOUR
EL CERRITO HIGH SCHOOL

MEDICAL AUTHORIZATION, RELEASE AND WAIVER AGREEMENT

Full name of Participant (as it appears on legal document or passport): _____

I hereby give my consent and authorization (“Authorization”) to allow representatives of El Cerrito High School, World Projects and/or World Projects affiliates or representatives, if any, attending the 2024 Spain Performance Tour to seek any necessary medical treatment for myself (or my child) during the Performance Tour, and I hereby appoint said persons as my attorney in fact to authorize medical treatment on my (or my child’s) behalf (hereafter referred to as “Authorized Persons”). Authorized Persons may obtain medical treatment from physicians, dentists, staff, technicians and/or nurses on my (or my child’s) behalf and may authorize the use of ambulances, paramedics, hospitals, and other medical facilities, and may authorize performance of any diagnostic procedures, treatment procedures, operative procedures, and x-ray treatment which these medical professionals determine are necessary. I authorize the hospital or medical facility to dispose of any specimen or tissue taken from the participant. I understand that I alone am responsible for the cost of any medical treatment provided for any reason, and that I alone am responsible for any and all consequences arising from or related to such medical treatment.

On behalf of myself, my heirs and my assigns, I hereby release and waive any and all claims related to my medical treatment against Authorized Persons, including but not limited to the selection of any medical, professional, or course of treatment, any authorization given or refused, any consent, failure to provide consent or measures taken or not taken to obtain medical treatment, or failure to obtain prior authorization or any other procedures required by any insurer that I may have. I understand that no person authorized to provide information or authorization is obliged to obtain medical treatment for me (or my child) or to transmit medical information to any person for any reason, and that this authorization and medical history is for my own convenience. This authorization does not create any rights or obligations against any Authorized Persons, and I agree to waive any claims that I may now have, ever had, or will have, and release, indemnify, defend, and hold harmless any Authorized Persons against any such claims, injuries, deaths, damages, causes of action, and liabilities, including requests for expenses and reasonable attorneys’ fees, arising from or related to this Authorization.

I affirmatively state that I am (or my child is) fit to participate in the Performance Tour, and I know of no medical condition that would prevent my (or my child’s) full and complete participation in the Performance Tour. I understand that the rigors of travel present unexpected circumstances and opportunities for injury and disease, and that I (or my child) will take all reasonable measures to protect and minimize exposure to injury and/or disease. I (or my child) will take adequate precautions to have an ample supply of any and all legally prescribed drugs and medications with me (or a group leader) during the course of the Performance Tour, and will take appropriate arrangements to ensure that I am (or my child is) able to receive medical treatment. I (or my child) will not consume any illegal substance during the course of the Performance Tour. I (or my child) will alert the tour group leader immediately in the event I (or my child) feel(s) ill or am (is) injured in any respect.

SECTION 1542. GENERAL RELEASE. A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY AFFECTED HIS SETTLEMENT WITH THE DEBTOR.

This Medical Authorization, Release, and Waiver Agreement shall be governed by the laws of the State of California, exclusive of its conflict of laws provisions. Any dispute between the Parties arising out of this Agreement shall be submitted to final and binding arbitration in the City of Walnut Creek, California, USA, under the Commercial Arbitration Rules and Mediation Procedures and the Supplementary Procedures for Consumer-Related Disputes of the American Arbitration Association then in effect, upon written notice and demand of any Party therefor. The arbitration shall be conducted by one (1) arbitrator, in the English language. Any arbitration award rendered shall be binding, final and conclusive upon all parties, and judgment thereon may be entered in any Court having jurisdiction thereof. The prevailing party shall be entitled to recover its costs and reasonable attorney’s fees from the other party.

I swear that the foregoing is true and correct, and that this medical release was signed by me (as an adult participant) OR a parent or legal guardian (if participant is under the age of 18).

Signature of Participant or Parent/Guardian on behalf of minor participant

Relationship to Participant: _____ Date: _____

NOTE: This Medical Authorization Release and Waiver Agreement Must Be Filled Out Completely and Signed by Parent or Guardian if Participant is Under the Age of 18.

EL CERRITO HIGH SCHOOL

MEDICAL HISTORY

Name of Participant (as it appears on legal document or passport): _____

Participant's Date of Birth: _____

MEDICAL HISTORY

All statements concerning my medical history, insurance information and emergency contacts in the medical history that follows are current, accurate, and complete (use additional sheets if necessary). I understand that I am required to carry a complete medical history on my person at all times during the course of the Performance Tour. The following information is a full and correct statement of my medical history:

1. Identify any allergies, including allergies to medications:

Are any of these allergies life threatening? YES NO If yes, which one(s): _____

Do you carry an epi-pen at all times? YES NO

2. Identify any special medical conditions: _____

3. Identify any prescription or over-the-counter drugs you are taking and how many times a day you take them: _____

4. Identify the date of your last tetanus shot, or any other relevant vaccinations: _____

5. Please include any dietary restrictions / preferences you may have: _____

6. Identify the name, address, e-mail, and telephone number of your physicians, dentists, or any other medical professionals, hospitals, or facilities having pertinent information concerning your medical history:

a. _____

b. _____

c. _____

7. Please list three (3) emergency contacts:

Name	Relationship	Phone
------	--------------	-------

a. _____

b. _____

c. _____

Medical Insurance Information

8. Identify the name of your health care insurer: _____

9. Identify the name of the subscriber of the plan: _____

10. Participant Number/Group Code: _____

11. Address and telephone number of the insurer: _____

12. Identify any requirements for seeking pre-approval from your medical carrier for medical treatment overseas: _____

I swear that the foregoing is true and correct, and that this medical history was signed on _____.

Signature of Participant or Parent/Guardian on behalf of minor participant: _____

Relationship to Participant: _____

NOTE: This Medical History Must Be Filled Out Completely and Signed by Parent or Guardian if Participant is Under the Age of 18.

If any additional information concerning the traveler's medical history would be pertinent in an evaluation by medical professionals, please initial here _____ and use a separate page for submitting additional information.