



ECHS BANDS
2016-17 PARENT INFO MEETING
Tuesday, August 30, 2016

AGENDA

- I. Welcome/Introduction
- II. Band Class Schedules
- III. Gaucho Band Info
- IV. Music Department Retreat
- V. 2016-17 Performance Calendar/Concert Attendance/Attire
- VI. 2016-17 Budget and Fundraising
- VII. Class assignments and using Dropbox
- VIII. How to Become More Involved
- IX. Friends of El Cerrito Music
- X. Questions/Good of the order
- XI. Spring Wind Ensemble Tour

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West Contra Costa Unified School District

EL CERRITO HIGH SCHOOL BANDS

Keith Johnson, Director of Bands

540 Ashbury Avenue • El Cerrito, CA 94530

Phone: (510) 231-1437 x 26418

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2016 BAND RETREAT OVERVIEW

Our 5th annual Band Retreat will take place on **September 23th through 25th**. The retreat will be held at Cazadero Performing Arts Camp located in a redwood grove near the Russian River. The retreat will include three days of intense rehearsals, sectionals, performances, and teambuilding that will help strengthen our program and give us a strong foundation in which to start the school year. Students will have the opportunity to spend the weekend with guest conductors and each student will have the opportunity to attend two master classes on their instrument with professional musicians. This packet has information pertaining to this event and will answer many questions you may.

COST

- Cost is \$160 per student *
- Payment includes lodging, transportation, all meals, and guest conductors/master classes.
- **Payments due:** Friday, August 26, 2016
- Please make payable to Friends of El Cerrito Music.
- **Commitment to attend:** Monday, August 1, 2016 **

* Cost is based on minimum 110 participants.

** It is important that we have commitment from all participants by **August 1st** so accurate bus reservations, camp accommodations (including food), and final costs for families can be made.

TRANSPORTATION

Transportation to and from camp will be provided for all students and chaperones via charter bus. Parents are required to pick up their students at El Cerrito High School upon arrival on Sunday afternoon.

INSTRUMENTS

Students are responsible for bringing all of their instruments with them to camp. Jazz students should plan on bringing their jazz instruments in addition to their band instruments.

FORMS AND DOCUMENTS

The following signed documents are needed by **Friday, August 26, 2016**. Students that do not have forms submitted and payment submitted by the deadline will not be allowed to attend the trip.

- ✓ PERMISSION SLIP
- ✓ BEHAVIOR CONTRACT
- ✓ EMERGENCY CONTACT INFO SHEET

CAMP CONTACT INFORMATION

If you need to contact your child at camp in an emergency please call the camp office at (707) 632-5159. Messages will be checked at the camp office periodically after regular hours. The Berkeley office will be open during regular business hours at (510) 527-7500.

CAMP ACCOMMODATIONS AND PACKING LIST

Camp accommodations are rustic. Campers sleep on wooden tent platforms above the forest ground. Each camper has a camp bed with a mattress and sleeps outside under the stars. Tents are used for storage and for privacy. Bathrooms and showers are in buildings nearby.

- ⇒ Sleeping bag, pillow and extra blanket
- ⇒ Instrument(s)
- ⇒ Warm clothing for early morning and evening wear
- ⇒ Flashlight with extra batteries
- ⇒ Casual clothes for everyday wear
- ⇒ Towel and toiletries
- ⇒ Rubber sandals or other non-skid shoes for the shower
- ⇒ Sturdy shoes for lots of walking around camp
- ⇒ Personal sports equipment
- ⇒ Personal medication
- ⇒ Insect repellent

PLEASE DO NOT BRING

- ⇒ Electronic games
- ⇒ Fireworks
- ⇒ Matches or Lighters
- ⇒ Anything valuable

FAQ'S

“We just went to Caz with Korematsu Middle School in May, why should we go?”

The focus of the retreat is not on the location but on rehearsals, master classes, and building relationships. Cazadero Music Camp is simply a place that allows us to “get away” and is designed specifically for music groups, providing rehearsal space and equipment as well as recreational space, making it an ideal location. We do not follow the “Jump Start” model that Korematsu Middle School uses when they attend. A detailed itinerary is attached to this packet with the activities scheduled, but here is how the retreat is different:

- All students spend concentrated rehearsal and sectional time with the band they are a member of, working on music and concepts related to the fall semester’s curriculum.
- Students have the opportunity to work with guest conductors in each of their ensembles as well as two master classes with professional musicians that play their instrument.
- Students spend many hours in small ensembles preparing for an in camp performance of chamber music, prepared by the students. Students do not have the opportunity to work in chamber ensembles in class or during the school year.
- More of an effort is placed on team building and development of musical skills than recreational time.

“Do I need to pick up my child at Caz after the retreat is over?”

No – charter transportation is provided to and from the camp. Students will be dropped off at ECHS.

EL CERRITO HIGH SCHOOL BANDS TRIP EMERGENCY MEDICAL INFORMATION

Instructions: Please fill out this form completely and include any information or any special instructions you feel are necessary in case of an emergency. It is important that no spaces be left empty. Please make sure to include any medical history or conditions that are important to the health and wellbeing of your child while on this trip. Please print legibly!

Student Name: _____ **Date of Birth:** _____

Home Address: _____ **Home Phone:** _____

Parent/Guardian #1: _____

Phone: _____ **Work:** _____ **Cell:** _____

Parent/Guardian #2: _____

Phone: _____ **Work:** _____ **Cell:** _____

Other Emergency Contact: _____ **Phone:** _____

Second Emergency Contact: _____ **Phone:** _____

Physician Name: _____ **Phone:** _____

Insurance Name/Policy Number/Phone: _____

(Please include a copy of your child's medical card and attach to this form)

Allergies & Health (Please include food and drug allergies & health problems):

In case of emergency, clearly write medication instructions below. Describe condition medication is for.

(If more space is needed, please write on the back of this form)

I hereby give my consent to WCCUSD and its employees to authorize any emergency medical treatment while on this trip, including any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care needs to be rendered on the advice of any physician, surgeon, medical practitioner, or under provisions of the Dental Practice Act.

Parent/Guardian Signature

Date

EL CERRITO HIGH SCHOOL BANDS TRIP BEHAVIOR CONTRACT

EVENT: 2016 Band Retreat

DATE: September 23, 2016 – September 25, 2016

All band members must understand and adhere to the following guidelines:

- I understand that we have a schedule to follow and that I must be on time for all meeting times and events according to the times listed on the itinerary.
- I understand that I must follow the directions of the Director and all chaperones at all times.
- I understand that I must not venture off alone at anytime. I must always stay with a group and inform an adult of my whereabouts at all times.
- I understand that I am responsible for my own property and must not touch, tamper, or take anything that is not mine while traveling (i.e. bus ride), in hotel rooms, and while attending the festival.
- I understand that I am assigned a room with 4 other students and am responsible for preventing damage to the room and keeping it clean. I understand that my parents will be held financially responsible for any damages.
- I understand that I must be in my assigned room for curfew and must remain in my assigned room after lights out.
- I understand that if I leave my assigned room for any reason after “lights out” I will be disciplined accordingly and may be sent home at my parent’s expense.
- I understand that I must conduct myself in a positive manner at all times. Inappropriate behavior, including vulgar language, will not be tolerated.
- I understand that I must not bring or use any illegal substance (such as alcohol or drugs) while on the trip. If I use any illegal substance while on the trip I am subject to district disciplinary actions and will be sent home at my parent’s expense. **If there is reasonable suspicion, I understand that my bags or room may be searched at any time. Failure to comply with room and bag searches will result in students being sent home at parent’s expense.**
- I understand that I must not bring any kind of explosives or weapons (real or fake) such a guns, knives, lighters, firecrackers, or any object that could be considered a weapon.
- **I understand that I must follow all WCCUSD and ECHS rules.**
- I understand disciplinary actions while on this trip may include:
 - 1st Offense: Verbal warning
 - 2nd Offense: Loss of privileges and/or chaperone detention.
 - 3rd Offense: Sent home

Please return signed form by Thursday, September 1, 2016

I, _____ (student), have read and understand the conduct guidelines listed above. I also understand that in addition to the listed consequences, I am subject to consequences and penalties of the cities and counties we are visiting. Should I not follow these guidelines, I will be sent home immediately at my parents’ expense.

Student Signature

I, _____ (parent), have reviewed and discussed the conduct guidelines with my child. I also understand that should my child break any of the rules listed above, my child can and will be sent home at my expense.

Parent/guardian Signature



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2016-17 CALENDAR OF EVENTS (Current as of 8/22/16)

FALL 2016

DATE	EVENT	LOCATION	TIME	GROUP
September 2	Football Game vs. Inderkum	ECHS Stadium	6pm – 9:30pm	GB
September 9	Football Game vs. Oakland Tech	ECHS Stadium	6pm – 9:30pm	GB
September 16	Jazz Concert w/ University of Miami	ECHS Theater	7:30pm – 9:00pm	JE, JW
September 23-25	Band Retreat	Cazadero Music Camp	All Weekend	All Bands
October 7	Football Game vs. John Swett	ECHS Stadium	6pm – 9:30pm	GB
October 21	Football Game vs. Pinole Valley	ECHS Stadium	6pm – 9:30pm	GB
October 28	Elementary School Halloween Parade	Local Elementary Schools	8am – 2pm	GB
November 4	Football Game vs. Salesian	ECHS Stadium	6pm – 9:30pm	GB
December 2	Winter Concert I	ECHS Theater	7:30pm – 9pm	JE, JW
December 3	Delta Jazz Festival	Delta College	All Day	JE
December 7	EC Winter Area Festival	ECHS Gym	7pm	WE
December 15	Winter Concert II	ECHS Theater	7:30pm – 9pm	WE, SB, CB

SPRING 2017

DATE	EVENT	LOCATION	TIME	GROUP
January 6 (Tentative)	CMEA Bay Section Winter Conference	Chabot College, Hayward	TBA	JE
January 28	Folsom Jazz Festival	Folsom High School	All Day	JE
February 11	El Cerrito Jazz Festival	El Cerrito High School	All Day	JE
March 18	6th Annual Swing Dance	El Cerrito Community Center	6pm – 10pm	JE, JW
March 24	Spring Concert	ECHS Theater	7:30pm – 9:00pm	WE, SB, CB
March 31	CMEA Band Festival	ECHS Theater	TBA	WE, SB, CB
April 9-13	Wind Ensemble Chicago Tour	Chicago, IL	TBA	WE
April 20	WCCUSD Jazz Festival	ECHS Theater	7pm	JE
April 27-28 (Tentative)	Reno Jazz Festival	University of Nevada, Reno	All Weekend	JE
May 3	EC Spring Area Festival	ECHS Gym	7pm	WE
May 22	Jazz Concert @ Yoshi's	Yoshi's Jazz Club	7pm & 9pm	JE, JW
June 2	Year-End Concert	ECHS Theater	7:30pm – 9pm	WE, SB, CB
June 10	ECHS Graduation	Richmond Auditorium	7pm	2017-18 WE

GROUP KEY:

WE: Wind Ensemble

JE: Jazz Ensemble

SB: Symphonic Band

JW: Jazz Workshop

CB: Concert Band

GB: Gaucho Band

EL CERRITO HIGH SCHOOL BANDS 2016-17 BUDGET

Item	Amount	Description	Category
Awards	\$ 450.00	End of Year Awards	Awards
Band Retreat	\$ 2,650.00	\$1800 for master classes, \$850 for one bus	Trips
Buses	\$ 1,400.00	Folsom Jazz Festival	Transportation
Clicians/Guest Artists	\$ 500.00	To be used as budget allows	Clinicians
Concert Programs/Promotion	\$ 1,750.00	Cost of printing programs for 5 concerts (\$300 each)	Concerts
Equipment **	\$ 1,400.00	Mallets, Tuners, Gaucho Band Equipment	Equipment
Festival Fees	\$ 1,350.00	CMEA, Folsom, Delta	Festivals
FOECM Operating Expenses	\$ 150.00	To be used as budget allows	FOECM
Sheet Music	\$ 2,500.00	For all bands	Sheet Music
Spring Tour	\$ 6,250.00	\$125 per Wind Ensemble member	Trips
Supplies	\$ 100.00	Office Supplies (To be used as budget allows)	Supplies
Website Domain & Dropbox	\$ 210.00	Band Website & Dropbox Account	Website
TOTAL	\$ 18,710.00		

Proposed Income	Amount	Description	Category
Swing Dance Fundraiser	\$ 2,500.00	March Fundraiser	Fundraisers
Concerts	\$ 9,100.00	4 Home Concerts (\$2,275 per concert - 350 people at \$6.5	Concerts
Jazz Festival	\$ 5,000.00	Potential Profit from Jazz Festival	Jazz Festival
Contributions/Donations	\$ 4,000.00	Family Donations, FOECM Direct Appeal	Donations
Yoshi's Concert	\$ 3,500.00	Year-End fundraiser (After expenses)	Concerts
Golden Gate Fields	\$ 1,000.00	Two events @ \$1,000	Fundraisers
Direct Appeal		From SAF General Support Letter	Donations
CMEA Festival	\$ 500.00	Revenue from hosting CMEA Band Festival	CMEA Festival
TOTAL	\$ 25,600.00		