



# ECHS BANDS INSTRUMENT LOAN FORM

*Please fill out all requested information*

**Name:** \_\_\_\_\_

**School Year:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Parent Phone:** \_\_\_\_\_ **Student Phone:** \_\_\_\_\_

**Parent Email:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_

**Ensembles You Play In:** \_\_\_\_\_

**Instrument:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

**Instrument Condition:** \_\_\_\_\_ *(determined by teacher)*

**Cost of Replacement: \$** \_\_\_\_\_ *(determined by teacher)*

**The borrower agrees to the following:**

- All instruments are property of El Cerrito High School and the West Contra Costa Unified School District.
- Instruments must be returned in the condition in which they were checked out.
- The student (and parents) will be held financially responsible for the loss, damage or mistreatment of this instrument. If the instrument is returned in poor condition or in a condition worse than when it was checked out, parents are required to cover all costs associated with repairs or replacement. The student will also be charged for the replacement of an instrument if it is not returned before the end of the school year.
- A hold on may be placed on a student's transcripts, report cards or diploma if payment is not received for damages, loss of instrument, or if the instrument is not returned.
- This instrument may be taken away from the student at the discretion of the Band Director if the student is seen mistreating, mishandling or neglecting the care of the instrument.
- By signing this form you agree to the policies outlined in this document and acknowledge that you (the parent) are responsible for the cost of repair or loss due to negligence or mistreatment of this instrument.

**Parent Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_