

# Automobile Transportation Form

**FORM MUST BE FILLED OUT COMPLETELY**

**Maximum of nine (9) students regardless of type or capacity of vehicle unless driver possesses a valid California school bus driver's certificate.**

**Drivers must be age 21 or older**

SCHOOL
TEACHER
DATE/LOCATION OF TRIP

NAME OF DRIVER		REGISTERED OWNER OF CAR	
CAR INSURED BY	EXPIRATION DATE	INSURANCE POLICY LIABILITY LIMIT	TOTAL NUMBER OF PERSONS IN: (Seatbelts are State Law) CAR _____ SUV _____ VAN _____ (THIS INCLUDES THE DRIVER)

Please do not write "Full." Write the dollar amount of insurance liability coverage on your vehicle. For verification, a legible copy of each current driver's license and automobile insurance identification card must be attached to each Automobile Transportation Form. **Please check with your insurance company that liability limit covers all passengers that ride in the vehicle.**

NAME OF STUDENTS TO BE TRANSPORTED:  
(Please keep parents' signed approval to transport their child in a private vehicle in school file.)

1. _____	2. _____	3. _____
4. _____	5. _____	6. _____
7. _____	8. _____	9. _____

The following section is quoted from the California Vehicle Code:

545. A "school bus" is any motor vehicle designed, used, or maintained for the transportation of any school pupil at or below the 12<sup>th</sup> grade level to or from a public or private school or to or from public or private school activities, except the following:

- (a) A motor vehicle of any type carrying only members of the household of the owner thereof.
- (b) A motor truck transporting pupils who are seated only in the passenger compartment, or a passenger vehicle designed for and carrying not more than 10 persons, including the driver, unless the vehicle or truck is transporting two or more handicapped pupils confined to wheelchairs.

Additional guidelines:

Such a passenger vehicle is not exempt when transporting 10 or more pupils, or if the passenger vehicle is designed for more than 10 persons including the driver, and transporting one or more pupils. (Example: A 12 or 15 passenger van cannot be used, even when transporting less than 10 students.)

District policy prohibits student drivers on any school sponsored activity or study trip.

When a parent/individual volunteers to transport students on a field trip during the school day, the parent/individual volunteer's liability insurance policy will be applicable and primary to any accidents which may occur.

District policy requires acknowledgment and signature of driver regarding passenger restraints and air bags which follows:

**Effective January 1, 2012, California law has changed.**

**I understand that California law requires that all children \*MUST\* be secured in an appropriate federally approved child passenger restraint (safety or booster seat) IN THE BACK OF A VEHICLE until they are at least 8 YEARS OLD or 4' 9" in height. I will comply with this law. I also understand that due to child death associated with the use of air bags, children 12 and under should sit in the rear seat whenever possible if the vehicle is equipped with an air bag.**

\_\_\_\_\_  
**Driver's Signature**